



# SCEC

## FALL 2012 COURSES

Schuylkill Community Education Council  
[www.SchuylkillEducation.com](http://www.SchuylkillEducation.com)  
 e-mail: [scec@edcouncil.com](mailto:scec@edcouncil.com)



To see the full course list, scan the QR Code or visit:  
<http://www.schuylkilleducation.org/Fall-Course-List/>



## Educating Schuylkill County Starts Here!!

Community education councils are non-profit organizations that bring higher education opportunities to rural or educationally underserved communities in Pennsylvania.

### Fall 2012 Courses



#### Shippensburg/Millersville Universities

Shippensburg University is currently accepting applications for the Master's in Social Work (MSW) Schuylkill County cohort program scheduled to begin in the Spring 2013 semester at the SCEC-Schuylkill Haven site.

The part-time program, 2 courses per term, 3-4 terms per year, will operate year round and will be specifically structured to respond to the needs of the region. Potential options include the regular 60 credit program and/or the advanced standing program for BSW graduates with an overall GPA of 3.0 and a social work GPA of 3.25. Applicants must have graduated from an accredited BSW program within 8 years of the Spring of 2013 to be eligible for Advanced Standing.

For more information on this program, visit SCEC's website or Shippensburg's website at [www.ship.edu/msw](http://www.ship.edu/msw)

#### East Stroudsburg University

Enhancing Self-Esteem in the Classroom  
 ELED 559, 92432/PSED 559, 92433

October 12, 13, 24, 25, November 7, 8, December 5 & 6

Friday 5-9 pm; Saturday 9 am-4 pm;  
 Wed & Thurs 5-10 pm  
 SCEC-Schuylkill Haven



This course, offered through ESU's Elementary (ELED) and Professional and Secondary Education (PSED) departments, will introduce educators to elements of self-esteem and how those elements can be used to establish an atmosphere where high self-esteem and motivation can flourish. This course takes theory of self-esteem and translates it into practice. It also emphasizes basic human relations and interpersonal skills necessary to create a classroom environment conducive to the teaching/learning process. (Workshop Course, 3 graduate credits)

#### Lehigh Carbon Community College

SAT Prep  
 SCEC-Schuylkill Haven  
 Dates/Times TBA



### NEPA Alliance-LTAP Program LTAP Americans with Disabilities Act (ADA) Class November 7, 2012, 8am-12pm SCEC-Mahanoy City



The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination based upon disability. Title III of the act focuses on public accommodations and states that "barriers to access" are considered discrimination. A curb that prohibits a wheelchair from accessing a sidewalk, for example, is a barrier to access and is therefore discrimination. Also under the ADA, all new construction must meet the requirements of the Americans with Disabilities Act Accessibility Guidelines, which are part of the Code of Federal Regulations. While the spirit of the ADA is clear, the application of its specific requirements to local roadway maintenance and operations can be complex. What constitutes new construction within the ADA Accessibility Guidelines? Certainly, the placement of sidewalk in a new residential development is considered new construction, but what about the replacement of a deteriorated segment of sidewalk or the repaving of a local road? This course helps to answer questions like these, as well as provides specifics about planning, design, construction, and materials useful to municipal public works employees. Intended audience: All public works employees involved with ADA transportation facilities, including municipal decision makers such as managers, foremen, codes inspectors, and zoning officers, and road crew members with ADA facility responsibilities. Engineers are welcome to attend, but the focus is on the non-engineer.

To register call (570) 655-5581, email [kmcMahon@nepa-alliance.org](mailto:kmcMahon@nepa-alliance.org), or by the LTAP website at <https://www.dot7.state.pa.us/LTAP/>

#### Walk In Art Center

220 Parkway Avenue, Schuylkill Haven  
 For information on art classes at the WIAC in Schuylkill Haven, Visit WIAC's website at [www.walkinartcenter.com](http://www.walkinartcenter.com) and download the Fall Course PDF brochure.



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 Mahanoy City, PA 17948  
[www.SchuylkillEducation.com](http://www.SchuylkillEducation.com)



## Fall 2012 Courses (continued)

### PSU Harrisburg-Environmental

#### Training Center

#### Water Quality: Data Management with Excel

6 hours, DW/WW

Thursday-October 25, 8:30 am-4:15 pm

SCEC-Schuylkill Haven

This workshop will provide operators with an introduction to Microsoft Excel. The topics include: the purpose of spreadsheets, creating, editing, and formatting worksheets, creating basic formulas, creating charts and graphs from spreadsheet data, and using spreadsheets in a treatment plant environment to monitor plant operations. For more information on this course or to register, click here.

For more information on the PSU Harrisburg-Environmental Training Center visit their website or call 717-948-6388

### SCEC Computer Courses

#### PowerPoint

October 9, 2012, 5-8 pm

Diahann Snisky

SCEC-Schuylkill Haven

\$20

December 11, 2012, 5-8 pm

Evelyn Wassel

SCEC-Mahanoy City

\$20

This class will provide an introduction to the presentation program, Microsoft PowerPoint. Learn how to create a simple presentation, create and edit slides, insert clip art, apply designs, work with views and save, print and run the slideshow.

#### Social Networking

October 23, 2012, 5-8 pm

Diahann Snisky

SCEC-Schuylkill Haven

\$20

November 27, 2012, 5-8 pm

Evelyn Wassel

SCEC-Mahanoy City

\$20

Facebook? Twitter? LinkedIn? What is all the hype about? Learn how to use these social media tools to promote your small business. The workshop is for social media newbies and those who are looking for a bit more. Come ready to create accounts if you don't already have one. By the end of the session you will be part of the social media craze!

### Photo Editing

November 13, 2012, 5-8 pm

Diahann Snisky

SCEC-Schuylkill Haven

\$20

November 14, 2012, 5-8 pm

Evelyn Wassel

SCEC-Mahanoy City

\$20

Picasa is free software that helps you instantly find, edit and share all the photos on your PC. Every time you open Picasa, it automatically locates all your photos and sorts them into visual albums organized by date with folder names you will recognize. You can drag and drop to arrange your albums and make new groups. Picasa also makes advanced editing simple with one-click fixes. And Picasa makes it a snap to share your photos - you can email, print photos home, make gift CDs, and even post photos on your own blog. Participants will need to bring along digital photos on a camera (cable is needed to connect it to the computer), CD or flash drive.

### Excel

November 14, 2012, 5-8 pm

Lynn Ann Wiscount

SCEC-Schuylkill Haven

\$20

October 18, 2012, 5-8 pm

Lynn Ann Wiscount

SCEC-Mahanoy City

\$20

Are you new to the EXCEL program or need a refresher? If so, this course will provide participants with an introductory look at entering information, using functions and formulas and creating charts. Scattered throughout the night participants will also learn additional tips and tricks associated with this robust program.

### Access 1

November 20, 2012, 5-8 pm

Lynn Ann Wiscount

SCEC-Schuylkill Haven

\$20

October 24, 2012, 5-8 pm

Lynn Ann Wiscount

SCEC-Mahanoy City

\$20

This course is for participants that need to know how to build an Access database. Participants will begin with defining relational databases and the key components such as tables, queries and primary keys that are associated with the Access database structure. Other topics includes, creating tables, understanding data types and field properties, adding and deleting records, navigating, filtering, formatting data, and creating forms.

### Access 2

November 29, 2012, 5-8 pm

Lynn Ann Wiscount

SCEC-Schuylkill Haven

\$20

October 30, 2012, 5-8 pm

Lynn Ann Wiscount

SCEC-Mahanoy City

\$20

Now that you have the information stored within Access, this course will allow individuals a better understanding of the queries and other components that allow you to retrieve just what you are looking for. Topics include creating and using select and action queries, creating reports, and importing information.

## SCEC Online Courses

A wide range of highly interactive courses that you can take entirely over the Internet. All of our courses are led by expert instructors, many of whom are nationally known authors. Our online courses are affordable, fun, fast, convenient, and geared just for you. There are over 300 course topics available. Course categories include accounting and finance, business, college readiness, computer applications, design and composition, healthcare and medical, language and arts, law and legal, personal development, teaching and education, technology, and writing and publishing.

Teachers needing Act48 hours, see the teaching and education and technology courses. Each course runs 6 weeks from the start date and counts for approximately 24 hours. Ask your schools professional development coordinator or SCEC more about Act48 hours.

**Upcoming course start dates:** August 14th, September 19th, October 17th, November 14th  
Register online at [www.ed2go.com/scec](http://www.ed2go.com/scec) or call 570-773-1270

ed2go®

SCEC

[www.SchuylkillEducation.com](http://www.SchuylkillEducation.com)

## Register Today!

To register for the computer courses, call 570-773-1270 or email [scec@edcouncil.com](mailto:scec@edcouncil.com) including course name, date, and location you want to register for. Checks are payable to SCEC and must be received prior to the course start date.

## Testing Services

SCEC is a certified exam proctoring location for the following tests: ETS Praxis series, Miller Analogies Test (MAT), Collegeboard CLEP, ServSafe

See "exam proctoring services" for specific test registration instructions.

